



The United Nations Truce Supervision Organization

**UN INVITATION TO BID-- ITB/TSO/2020/001  
FOR THE SALE OF UNTSO/UNSCO VEHICLES SPARE PARTS/ASSETS & SCRAP  
METAL**

**05 March 2020**

**A. GENERAL**

The United Nations Truce Supervision Organization (UNTSO), having its headquarters located at Government House, Armon Hanatziv, East Talpiot, Jerusalem, intends to conduct a **Sale of UNTSO/UNSCO Vehicle spare parts/Assets and Scrap Metal for-export-purposes-only – outside of Israel and Palestine.**

The items are to be sold in **lots** on an “as-is, where-is” basis, and without recourse.

A Site Visit will be scheduled to take place **on Thursday, 19 March 2020 at 11:00AM hrs.** Advance notification of your attendance is required for entry into the compound. Interested parties should confirm their interest in attending this sit tour not later than 12 March 2020 by Email: [untsoprocurement@un.org](mailto:untsoprocurement@un.org) & cc: [cunillera@un.org](mailto:cunillera@un.org). The assembly point for the site visit will be at the Main Gate of Government House, UNTSO HQ, Jerusalem (located at the end of the Haas Promenade, Daniel Yanovski Street, Armon Hanatziv).

**The complete List of Vehicle spare parts/Assets Lots & Scrap Metal/Bid Form (Annex A) will be provided to bidders who attend the Site Visit on Thursday, 19 March 2020 at 11:00AM hrs., at UNTSO HQ (Government House) Jerusalem, Armon Ha’Natziv.**

This Invitation to Bid contains no contractual offer of any kind and does not commit the United Nations to award a contract, or to pay any costs incurred in, or in connection with, the preparation or submission of bids.

Bids submitted as a result of this Invitation will be regarded as offers only. No contractual relationship between bidders and UNTSO will exist, except that pursuant upon a written contract being signed by an authorized official of UNTSO and the successful bidder.

This Invitation to Bid, together with all relevant documents attached to it will, however, form an integral part of any contract or purchase agreement between UNTSO and the successful bidder.

You are hereby invited to **submit your bid (s) per lot** for the purchase of the Vehicle spare parts/Assets & Scrap metal as listed by fully completing the enclosed **Bid Submission Form (Annex A)**. Your bid(s) should be delivered by hand or posted, **inside a Sealed Envelope**, addressed as follows:

Chairman of UNTSO Tenders Opening Committee  
C/o Chief Finance and Budget Officer  
Ref: – **ITB/TSO/2020/01 - Sale of UNTSO/UNSCO Vehicles spare parts/Assets and Scrap Metal**

United Nation Truce Supervision Organization  
Government House  
Armon Hanatziv  
P.O.BOX 490, Jerusalem 91004 ISRAEL

Only bids submitted by means of the Bid Submission Form will be considered.

Bidders should limit their responses to the requirements of the Invitation to Bid.

In submitting your bid, it is your responsibility to ensure that you have fully complied with all the terms and requirements of this Invitation to Bid. Failure to do so may prejudice the evaluation of your bid.

**The deadline for the receipt of bids is on Monday, 26 March 2020 at 15.00 hrs. Local time.** Bids received by fax and/or after this date, or addressed to any other location, shall not be considered.

#### **B. BID DOCUMENTS**

Attached to this invitation to bid, you will find:

- Annex “A” - List of Vehicles spare parts/Assets & Scrap Metal/Bid Submission Form (to be provided during the site visit)
- Annex “B” - Site Tour Acknowledgement letter
- Annex “C” - United Nations General Conditions of Contract

#### **C. PRICES**

Bidders must submit their offer per Lot as outlined in **Annex A. NONE OF THE VEHICLE SPARE PARTS/ASSETS & SCRAP METAL WILL BE SOLD AS INDIVIDUAL ITEMS.**

#### **D. BID CURRENCY**

Prices in the bid shall be expressed either in **ISRAELI SHEKELS** or in **US Dollars**.

#### **E. VALIDITY OF BIDS**

Bids must be valid for a minimum of 60 (sixty) days from the deadline date.

#### **F. DEPOSIT OF BID BOND**

**A bank certified cheque for 10% (the Deposit Cheque) of the amount quoted in the bid submitted must be attached to the bid. No personal cheques will be accepted as a deposit.**

Following the evaluation of the bids, the deposit bank certified cheque/s sent by unsuccessful bidders shall be promptly returned to them.

The successful bidder's deposit will not be reimbursed but will be kept as a Bid Bond and shall be returned to the successful bidder, immediately upon receipt of payment in full of the LOTS bought and complete pickup/removal of all the items from UNTSO HQ, Jerusalem premises.

#### **G. OPENING/EVALUATION OF BIDS AND BID AWARDS**

A public opening of bids is scheduled to take place at our offices located at Armon Hanatziv, Government House, Jerusalem, Israel on **27 March 2020 at 11:00 A.M.** If there is a change to the date and time of this opening, you will be notified accordingly. Companies submitting offers are welcome to send one (1) representative with proper authorization to observe the opening of bids received but must advise UNTSO, in writing to EMAIL [untsoprocurement@un.org](mailto:untsoprocurement@un.org) & cc: [cunillera@un.org](mailto:cunillera@un.org), of their intention in this regard.

The United Nations is not committed to accepting the highest, or any other bid, and reserves the right to reject any and all bids and to waive any informality in the bids received, if this is in the interest of the United Nations.

All bids will be reviewed and evaluated by UNTSO in accordance with the provisions of the UN Financial Rules and Regulations.

#### **H. PAYMENT TERMS**

The successful bidder shall effect due payment, by delivering to the Chief Finance and Budget Officer, UNTSO, a bank certified cheque made payable to UNTSO for the total bid amount within **15 calendar days** from the date of the Notice of Award.

The Notice of Award shall be deemed cancelled, and the deposit made shall be forfeited, at the sole discretion of UNTSO, in the event that the successful bidder does not affect payment of the full purchase price due within the stipulated period of time.

#### **I. REMOVAL OF LOTS PURCHASED**

The successful bidder shall ensure that all **LOTS** purchased are removed from UNTSO's storage site **within 60 Calendar days from the date of the Notice of Award**, at his/her own expense. If the successful contractor fails to collect/remove the specified purchased LOTS within the lead time (**60 Calendar days**), the United Nations shall, without prejudice to other remedies under **clause F**, deduct from the Bid Bond amount, as liquidated damages, a sum of \$20 (twenty US Dollars only) per lot per day of delay until actual pick up.

Please note that UNTSO shall make no reimbursement of the Bid Bond amount paid by the successful bidder in respect of abandoned LOTS that are not removed/collected from the UNTSO storage site **within 60 Calendar days from the date of the Notice of Award**.

All purchased LOTS shall be removed from UNTSO's storage site without damage to UNTSO's buildings and property, and the successful bidder shall be liable to reimburse UNTSO for any damage sustained as the result of removal of the LOTS purchased.

#### **J. RESPONSIBILITY FOR DAMAGE/RISKS OF THE VEHICLE SPARE PARTS/ASSETS & SCRAP METAL**

While all security precautions regularly prevailing regarding all the Vehicle spare parts/Assets & Scrap Metal at UNTSO's premises shall be maintained, UNTSO will accept no claims as to the

state/condition of the Vehicle spare parts/Assets & Scrap Metal, after the successful bidder's inspection.

Following the payment in full of the purchase price, the successful bidder shall be solely responsible for handling the purchased Vehicle spare parts/Assets & Scrap Metal, for customs clearance charges if any, and the transportation and shipping costs in respect of the Vehicle spare parts/Assets & Scrap Metal.

The successful bidder will assume responsibility for risk of loss or damage to the Vehicle spare parts/Assets & Scrap Metal from the start of their removal from UNTSO.

#### **K. QUERIES**

All **queries** arising from this Invitation to Bid should be directed, in writing, to the Procurement Section, UNTSO Headquarters, Tel. + 972-2-568-7316, **Fax: +972-2-568-7317** or **Email: [untsoprocurement@un.org](mailto:untsoprocurement@un.org) and [cunillera@un.org](mailto:cunillera@un.org).**

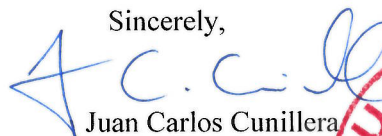
Queries related to **technical matters** please contact:

Ms. Anvoba Marie Madeleine Agnui-Nianzou (E-mail [agnui-nianzou@un.org](mailto:agnui-nianzou@un.org)), UNTSO CHIEF, Performance Management & BI or

Ms. Reyhana Faramarz, PCIU Assistant

**Tel. + 972-2-568- 7504 /7505.**

Sincerely,

  
Juan Carlos Cunillera  
Officer-in-Charge, Procurement Unit  
UNTSO HQ, Jerusalem

