



The United Nations Truce Supervision Organization

**UN INVITATION TO BID—ITB 2017
FOR THE PURCHASE OF WRITTEN-OFF ASSETS (VEHICLES, GENERATORS AND
MISCELLANEOUS AND SCRAP METAL)**

31 August 2017

A. GENERAL

The United Nations Truce Supervision Organization (UNTSO), having its headquarters located at Government House, Armon Hanatziv, East Talpiot, Jerusalem, intends to conduct a sale for-export-purposes-only – outside of Israel and Palestine of Assets (Vehicles, Generators, Miscellaneous and Scrap Metal).

The items are to be lots and on a “as is” and “where is” basis, without recourse.

A is scheduled to take place **on Tuesday 12 September at 10:00AM hrs.** Advance notification of your attendance is required for entry into the compound. Interested parties should confirm their interest in attending this site tour not later than Monday 11 September 2017 by Email: untsoprocurement@un.org. Indicating the name(s), ID#s and Cellular #s of your representatives. The assembly point for the site visit will be at the Main Gate of Government House, UNTSO HQ, Jerusalem (located at the end of the Haas Promenade, Daniel Yanovski Street, Armon Hanatziv).

The complete List of Lots/Assets (Annex A) and Bid Form (Annex B) will be provided to bidders who attend the Site Visit on Tuesday 12 September 2017, 10:00 AM, at UNTSO HQ (Government House) Jerusalem, Armon Ha’Natziv.

This Invitation to Bid contains no contractual offer of any kind and does not commit the United Nations to award a contract, or to pay any costs incurred in, or in connection with, the preparation or submission of bids.

Bids submitted as a result of this Invitation will be regarded as offers only. No contractual relationship between bidders and UNTSO will exist, except that pursuant upon a written contract being signed by an authorized official of UNTSO and the successful bidder.

This Invitation to Bid, together with all relevant documents attached to it will, however, form an integral part of any contract or purchase agreement between UNTSO and the successful bidder.

You are hereby invited to **submit your bid (s) Per Lot** for the purchase of the Assets as listed by fully completing the enclosed **Bid Submission Form (Annex B)**. Your bid(s) should be delivered by hand or posted, inside a Sealed Envelope, addressed as follows:

Chairman of UNTSO Tenders Opening Committee
C/o Chief Finance and Budget Officer
Ref: **ITB-2017 UN ASSETS SALE**
United Nation Truce Supervision Organization
Government House
Armon Hanatziv
P.O.BOX 490, Jerusalem 91004 ISRAEL

Only bids submitted by means of the Bid Submission Form will be considered.

Bidders should limit their responses to the requirements of the Invitation to Bid.

In submitting your bid, it is your responsibility to ensure that you have fully complied with all the terms and requirements of this Invitation to Bid. Failure to do so may prejudice the evaluation of your bid.

The deadline for the receipt of bids is Wednesday, 27 September 2017, 15.00 hrs. Local time. Bids received by fax and/or after this date, or addressed to any other location, shall not be considered.

B. BID DOCUMENTS

Attached to this invitation to bid, you will find:

- Annex "A" - List of Assets (to be provided during the Site Visit)
- Annex "B" - Bid Submission Form (to be provided during the Site Visit)
- Annex "C" - United Nations General Conditions of Contract

C. PRICES

Bidders must submit their offer per Lot as outlined in **Annex B. NONE OF THE ASSETS WILL BE SOLD AS INDIVIDUAL ITEMS.**

D. BID CURRENCY

Prices in the bid shall be expressed either in **ISRAELI SHEKELS** or in **US Dollars**.

E. VALIDITY OF BIDS

Bids must be valid for a minimum of 60 (sixty) days from the deadline date.

F. DEPOSIT AND PERFORMANCE BOND

A bank certified cheque for 10% (the Deposit Cheque) of the amount quoted in the bid submitted must be attached to the bid. No personal cheques will be accepted as a deposit.

Following the evaluation of the bids, the deposit bank certified cheque/s sent by unsuccessful bidders shall be promptly returned to them.

The successful bidder's deposit will not be reimbursed but will be kept as a Performance Bond and shall be returned to the successful bidder, immediately upon his submission to UNTSO of a proof of the export of the Assets (see clause J below).

G. OPENING/EVALUATION OF BIDS AND BID AWARDS

A public opening of bids is scheduled to take place at our offices located at Armon Hanatziv, Government House, Jerusalem, Israel on **Thursday 28 September 2017 at 12:30 PM**. If there is a change to the date and time of this opening, you will be notified accordingly. Companies submitting offers are welcome to send one (1) representative with proper authorization to observe the opening of bids received but must advise UNTSO, in writing to EMAIL untsoprocurement@un.org, of their intention in this regard.

The United Nations is not committed to accepting the highest, or any other bid, and reserves the right to reject any and all bids and to waive any informality in the bids received, if this is in the interest of the United Nations.

All bids will be reviewed and evaluated by UNTSO in accordance with the provisions of the UN Financial Rules and Regulations.

H. PAYMENT TERMS

The successful bidder shall effect due payment, by delivering to the Chief Finance and Budget Officer, UNTSO, a bank certified cheque made payable to UNTSO for the total bid amount **within 15 calendar days** from the date of the Notice of Award.

The Notice of Award shall be deemed cancelled, and the deposit made shall be forfeited, at the sole discretion of UNTSO, in the event that the successful bidder does not effect payment of the full purchase price due within the stipulated period of time.

I. EXPORT OF ASSETS

In accordance with Customs instruction, all the vehicles and generators **MUST BE EXPORTED** outside of Israel and Palestine.

Important Note: Final release of (the assets) vehicles will be subject to payment confirmation/info, receipt of final export approval from the Israeli Government Authorities (where applicable) and proof of final export.

J. PROOF OF EXPORT

In order to enable UNTSO to abide by customs regulations, the successful bidder is required to product to UNTSO, a copy of a **PROOF-OF-EXPORT-DOCUMENT** --- either a Bill of Lading in the case of 'sea-freight, or a document confirming the border-crossing in case of 'export by land' – **within 25 days from the date of the assets' removal from UNTSO's premises.**

K. REMOVAL OF ASSETS

The successful bidder shall ensure that all Assets purchased are removed from UNTSO's storage site **within 60 calendar days** from the date of the Notice of Award, at his/her own expense.

Failure to remove the assets within 60 days from the Notice of Award will be regarded by UNTSO as amounting to the **abandonment of the assets**. UNTSO shall, at its sole discretion, be thereafter entitled to destroy the said abandoned assets.

Please note that UNTSO shall make no reimbursement of the bid amount paid by the successful bidder in respect of abandoned assets.

All purchased Assets shall be removed from UNTSO's storage site without damage to UNTSO's buildings and property, and the successful bidder shall be liable to reimburse UNTSO for any damage sustained as the result of removal of the Assets purchased.

L. RESPONSIBILITY FOR THE ASSETS AND FOR DAMAGE/RISKS IN RESPECT OF ASSETS

While all security precautions regularly prevailing with regard to all assets at UNTSO's premises shall be maintained, UNTSO will accept no claims as to the state/condition of the assets, after the successful bidder's inspection.

Following the payment in full of the purchase price, the successful bidder shall be solely responsible for handling the purchased Assets, for customs clearance charges if any, and the transportation and shipping costs in respect of the assets.

The successful bidder will assume responsibility for risk of loss or damage to the Assets from the start of their removal from UNTSO.

M. QUERIES

All **queries** arising from this Invitation to Bid should be directed, in writing, to the Procurement Section, UNTSO Headquarters, Tel. + 972-2-568-7314, **Fax: +972-2-568-7317** or **Email: untsoprocurement@un.org and graniewitz@un.org**.

Queries related to **technical matters** please contact:

Mr. Ingemar Bjornfot , Chief, Supply Chain Management (bjornfot@un.org)

Ms. Reyhana Famarz, Property Control and Inventory Assistant (famararz@un.org)

Mr. Jamil Abu Joudom (abu-joudom@un.org)

Tel. + 972-2-568- 7501 /7505/ 7775.

Sincerely,


Alma Djozo
Chief Procurement Officer
UNTSO HQ, Jerusalem

